



**RAFFLES**

**WORLD ACADEMY**

# **PARENT ID POLICY**

All parents must have their ID badge to enter the school and while they are on campus.

In order to obtain the parent ID card, kindly follow the link.

Parent ID Card – <http://apps.innoventureseducation.com/rwa/parentid/>

You may now proceed to upload your photo to the school's online application. Please kindly follow the procedure below as a guide to upload your photos.

Family ID: {{pupil.intfamily}}

Student ID {{pupil.txtschoolcode}}

Click “upload” – “Select File” – Click “Upload File” – “Crop image” – Click “Crop Selection and Save Picture”.

Picture File Size must be less than or equal to 1 MB.

You will need a soft copy of each parent's or guardian's ID and a high-resolution photo (head shot).

All parents can collect it at reception approximately within a week from the order date. Please be sure to update us on [rwastudentservices@rwadubai.com](mailto:rwastudentservices@rwadubai.com), when there has been a change with nannies or drivers.

#### **TO BE CHECKED:**

Kindly note the below regarding the badges:

- ❖ Each family can have up to 2 complimentary badges; a charge of AED 50 per badge will be applicable for additional badges.
- ❖ If a badge is lost or misplaced AED 50 will be charged to make a new badge
- ❖ If there are any changes in guardians (nannies or drivers), please follow these guidelines:
- ❖ The school must be informed via the school email at [rwastudentservices@rwadubai.com](mailto:rwastudentservices@rwadubai.com)
- ❖ The old badges must be brought back to the school to the reception desk.
- ❖ After these two steps have been completed, a new badge can be requested at no additional charge.

## School Access Protocol

As per RWA campus Safety Protocols, all parents, guardians & visitors must present the following to access the school:

Raffles World Academy ID for Parents & Guardian

Valid Emirates ID



Failure to provide either of the above will result in being denied access to the school premises.